

## **General Passport Information**

Following is the Consular jurisdiction of the Consulate General Of India, Chicago : Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, North Dakota, South Dakota and Wisconsin. Applicants only from these states may apply at the Consulate General of India, Chicago through VFS Global (Please apply strictly as per your jurisdiction for which you have verifiable proof of address).

The Passport services have been outsourced to M/s VFS, Global. Applicants are advised to contact directly to the address mentioned below to make an appointment to submit of passport application.

The applicant applying for passport services should have legal status of his/her stay in USA.

M/s VFS, Global. *is the only authorized Service Provider* for the CGI, Chicago for Passport, GEP, Visa, OCI, Renunciation of Indian Citizenship services.

Address Details of CKGS	VFS Services USA Inc. 180 N Stetson Street, Suite 2075 Chicago, IL, 60601
Website	<a href="https://services.vfsglobal.com/usa/en/ind/">https://services.vfsglobal.com/usa/en/ind/</a>
For an existing applicant	VFS will able to assist you once you provide the following information. Web Reference Number Passport Number Date of Birth
Contact	<a href="mailto:ChilCAC@vfsglobal.com">ChilCAC@vfsglobal.com</a>

## **How To Use VFS Website?**

You must apply only on the VFS website. (<https://services.vfsglobal.com/usa/en/ind/>)

Do not go directly to the Government of India website to fill the online application. You must go via the links on the VFS website. If required, you will be directed to the Government of India's website to fill your online form/s at the appropriate step via the VFS website.

For USA applicants, the VFS website has been customized so that the supplementary documents, forms, fees and documents checklist are displayed as per the requirements of the CGI, Chicago.

The VFS website will identify your passport category, type, duration, fees and help avoid errors. To assist you, further many forms and letters that have repetitive information will get auto populated and you only have to fill in the missing fields.

### **PLEASE NOTE THE FOLLOWING:**

1. Editing of applicant's personal information WILL NOT be allowed after their applications are physically received at the VFS Passport Application Center.
2. The application will be REJECTED on technical grounds if there is a variance with information in passport.
3. The rejected application will be returned back to the applicant and they will have to redo the entire process.
4. Any variance in the data mentioned in the applicant's passport and that mentioned in the online application form will be the sole responsibility of the applicant and they have to ensure that the data is validated correctly before sending their application to CKGS Center. VFS will not undertake any 'Edits' in the applications
5. In these cases, VFS Service fee, convenience fee (bank charges for online payment) and any shipping fee purchased through VFS will be non-refundable (which will be used to ship back the application to the applicant).

6. It is absolutely necessary to use your Recent Original Indian Passport details while filling your Passport Application.
7. Information on the government online passport application form, your existing passport and all supplementary forms must be identical.
8. In the Nationality Verification Form, you must ensure that your details are exactly identical to the details in your Recent Original Indian Passport & online passport application form, unless there is a change required (requested).
9. To change your personal details, you must select the appropriate options under Miscellaneous Services at VFS website

Note : If you have any issue/doubt/Query regarding Passport, please contact at:  
[passport.chicago@mea.gov.in](mailto:passport.chicago@mea.gov.in)

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