

**Consulate General of India  
Chicago**

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**Invitation for Quotations – Transport Services for CGI Chicago**

The Consulate General of India, Chicago, invites quotations from reputed and duly licensed transport service providers for providing vehicle services to the Consulate on an as-needed basis. The Consulate requires reliable transportation support for official engagements, airport transfers, delegation movements, and other consular activities. Interested companies are requested to submit their quotations in accordance with the details below.

**Scope of Work**

Transport companies are requested to provide quotations for the following services:

- Sedan/SUV/Van fleet size and details
- Hourly and daily rental rates (outstation charges if any)
- Emergency/short-notice availability

**Mandatory Requirements**

1. Valid driving license/business license to operate in the United States
2. Charges must include fuel, parking and incidents, if any

**Quotation Format**

Quotations must clearly specify:

- Vehicle type and model
- Rate structure (hourly, daily, outstation charges, etc.) exclusive of taxes
- Overtime charges, if any
- Cancellation policy
- Payment terms

**Submission Deadline**

Quotations may be submitted by email to the Consulate at the address below. Early submissions are encouraged.

**Email: [hoc.chicago@mea.gov.in](mailto:hoc.chicago@mea.gov.in) and [admn.chicago@mea.gov.in](mailto:admn.chicago@mea.gov.in)**

**General Terms**

- The Consulate reserves the right to accept or reject any quotation without assigning any reason.
- Only shortlisted companies may be contacted for further discussion or negotiation.
- Engagement will be subject to satisfactory performance and compliance with Consulate requirements.

For any clarifications, companies may contact the Consulate at the emails provided.