

## **What to do after issuance of new passport**

OCI cardholders are advised to note the following revised guidelines regarding action required after obtaining a new passport:

### **1. Cases Requiring Re-issuance of OCI Card**

1. If the OCI cardholder acquired the OCI card **before attaining the age of 20 years** and has obtained a **new passport after attaining the age of 20 years**.
2. If the OCI card is **lost or damaged**.
3. If there is **change in name**, for whatever reason, including change in name after marriage.
4. If there is **change in nationality**, provided the new nationality is not that of **Pakistan or Bangladesh**.
5. If there is any **updatation/correction required in the existing OCI card (except address and occupation)**. The OCI cardholder would be required to provide suitable documentary proof for carrying out the necessary correction.
6. If 5 years validity of the OCI Card, issued to Foreign spouse of an Indian citizen or spouse of foreign origin of an OCI Cardholder, has expired.

The Consulate does not accept OCI applications directly. An OCI application is considered submitted only after the completed application, along with all required supporting documents, is physically submitted to M/s VFS Global, which will verify the documents and forward the application to the Consulate for processing.

Applications may be submitted through VFS Global at:

<https://services.vfsglobal.com/usa/en/ind/apply-oci-services>

The above link also contains information regarding procedure, document checklist and applicable fee.

### **2. Cases Where Re-issuance of OCI Card Is Not Needed / Online Updatation Is Sufficient**

- i. In all cases other than those covered under Para 1 above, the OCI cardholder is required to upload **ONLINE** a copy of the new passport and a recent photograph each time a new passport is issued, irrespective of age. Such uploading may be done within **three months** of receipt of the new passport.

A provision of US\$25 penalty plus applicable ICWF fee has been introduced where such updatation is sought beyond the prescribed three-month period.

- ii. Foreign spouse of an Indian citizen or spouse of foreign origin of an OCI cardholder is required to upload **ONLINE**, each time a new passport is issued, the following:

- o Copy of the new passport
- o Recent photograph
- o Declaration regarding subsistence of marriage
- o Copy of Indian passport of the Indian spouse, or passport and OCI card of the OCI cardholder spouse, as applicable.

If an OCI cardholder joins foreign Military/Police service, he/she must renounce the OCI card before the nearest Indian Embassy/Consulate or the jurisdictional FRRO, if the OCI cardholder is in India.

For online updation, applicants may visit:

<https://ociservices.gov.in/onlineOCI/>

and select “OCI Miscellaneous Application Process Flow.”

The above online updation process does **not** involve submission of documents through the Outsourcing Service Provider or the Embassy/Consulate.