

CONSULATE GENERAL OF INDIA
CHICAGO

Inviting candidature for 01 (one) post of Junior Clerk

The Consulate General of India, Chicago invites applications for the post of Junior Clerk.

2. Interested candidates who are US citizen or legal permanent resident/valid EAD having minimum undergraduate degree with a good knowledge of English and Computer may apply for the post of Junior Clerk (initial pay of \$4490/- and reimbursement of medical insurance premium at prescribed rates for this post).

3. A copy of Curriculum Vitae (CV) with the latest photograph containing proof of residence, legal status in the US, educational qualifications, immediate contact number, e-mail address and other particulars may be furnished on CV. Previous experiences may also be listed along with any other relevant details.

4. The selection will be made based on qualification tests in form of Written examination, Computer proficiency (MS Office) and interview.

5. Application may be submitted either via e-mail: hoc.chicago@mea.gov.in or by post addressed to **Head of Chancery, Consulate General of India, 455 N City Front Plaza Dr St 850, Chicago, IL-60611**. The last date for application receipt is **25th July 2025 at 1700Hrs.**